

**BOARD OF
ASSESSORS
MEETING
MINUTES**

November 12, 2014

Town Hall, 1 Main St., Upton, MA 01568

Chairman Glenn Fowler, Assessor Charles Marsden, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located at 1 Main St Upton MA, ground floor conference room, was called to order
2 @ 6:30 p.m.

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4 Attendees: Chairman Glenn Fowler, Charles Marsden, Teresa Ambrosino and Tracey Tardy
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6 The Board approved the meeting minutes from 10/22/14 with changes to line 25 and line 27
7 changing the work they to the in both lines.
8

9 Mail was reviewed
10

11 Vouchers were approved
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13 Motor vehicle abatement applications and certificates were approved
14

15 October deeds were reviewed
16

17 The Board reviewed the Accountants reports for October
18

19 The Board discussed the annual meeting that will take place at the Salem Cross Inn. They will
20 not be attending this year.
21

22 The preliminary RECAP was reviewed. The notice was place in the newspaper and the LA5 will
23 be given to the Town clerk for a signature. The Board will meet with the Board of Selectmen on
24 November 17, 2014 for the tax classification hearing and to review the RECAP. The overlay was
25 reviewed and questions that the accountant had where answered as to the possible deficit in prior
26 years overlay. Assessor Marsden responded to Kenny Costa that there would be a possible
27 deficit if the cases for MCI are lost. Seven copies of the RECAP will be needed for the meeting
28 Monday evening. Assessor Marsden will present the information and will have the original LA5
29 that will need to be signed by all of the BOS and BOA members.
30

31 The Board reviewed a letter that the Coordinator gave the auditors per the Auditors request
32 stating what was open for ATB cases with the state.
33

34 The beginning stages for setting the budget were discussed. Request was made to have the
35 Coordinator pull the contracts to get the figures for items under contract and for the licensing
36 fees. .
37

38 Warren Group sales report was reviewed.
39

40 The Vadar systems reports for billing were approved as the figures matched the LA4. Vadar will
41 be notified to move forward with the billing and the tax rate will be provided as soon as the rate
42 is set and approved by the state.

43

44 An abutters list for 162 Milford St was approved.

45

46 Due to the Holiday on the 27th the Board will not be meeting on the 26th. The next scheduled
47 BOA meeting will take place on December 10th.

48

49 The meeting was adjourned @ 7:51 p.m.

50

51 Respectfully Submitted,

52

53 Tracey Tardy, Department Coordinator